

APPOINTMENT CANCELLATION POLICY

48 HOUR NOTICE

It has always been our objective to provide successful treatment to our patients through combined efforts, cooperation and communication. We are committed to providing you with excellent care and do our best to merit the confidence you have placed in us.

We will always respect your valuable time by making every possible effort to be punctual with our appointment schedule. We request your aid in this effort by asking you to be on time for your appointments and informing us of any scheduling changes at least 48 hours before your appointment. This allows us to provide that time for another patient. There will be a charge for appointments cancelled without that 48 hour notice. Of course, if an emergency arises you will not be charged the cancellation fee. We reserve the right to make that determination on an individual basis.

1st Cancellation: Warning No Fee

2nd Cancellation: \$25 Cancellation Fee

3rd Cancellation: \$50 Cancellation Fee and prepay for future appointments.

I have read and completely understand that I am responsible for keeping track of my appointments.

X _____

Signature